

	# on Questionnaire	3	4	5	
Marine Lab	Supporting Institution	Distance (miles)	Time (hours)	Residents	Housing Units
Belle W. Baruch Institute for Marine Biology & Coastal Research	University of South Carolina	135	2.25	27	6
Caribbean Marine Research Center	Perry Institute for Marine Science	350		10	4
Chesapeake Biological Laboratory	University of Maryland		1.5	160	4
Dauphin Island Sea Lab	Marine Environmental Sciences Consortium			75	15
Florida State University Marine Laboratory	Florida State University	50	1	7	6
Grice Marine Laboratory	College of Charleston	8	0.25	63	6
Gulf Coast Research Laboratories	University of Southern Mississippi	90	1.5	150	10
Institute of Marine Sciences	University of North Carolina, Chapel Hill		3	60	2
Keys Marine Laboratory	Florida Institute of Oceanography/Florida Fish and Wildlife Conservation Commission	0	0	9	4
Marine Extension Service	University of Georgia	250		52	29
Marine Science Institute	University of Texas, Austin	200	4	106	23
Mote Marine Laboratory	Mote Marine Laboratory	280	6	5	4
Seahorse Key Marine Laboratory	University of Florida		1.16	0	1
Skidaway Institute of Oceanography	University System of Georgia			80	10
Smithsonian Environmental Research Center	Smithsonian Institution	26		185	3
Whitney Laboratory	University of Florida		1.5	36	16
No Housing	Center for Coastal and Marine Studies	Lamar University			
	College of Marine Science	University of South Florida	33	0.75	
	Marine Science Program	Savannah State University	0	0	
	Rosenstiel School of Marine & Atmospheric Science	University of Miami	7	0.25	
	UNCW Center for Marine Science	University of North Carolina, Wilmington			
	University of Texas-Pan American Coastal Studies Laboratory	University of Texas, Pan American	95		5
	Vero Beach Marine Laboratory	Florida Institute of Technology	40		14
	Max	350	6	185	29
	Min	0	0	0	1
	Mean	104	1.65	58	9

		8	9	10	11	12	
Marine Lab	Maximum Persons	Size	Occupants		Layout	Kitchen?	Living Area?
			Low	High			
Belle W. Baruch Institute for Marine Biology & Coastal Research	64	7018	4		Separate	Yes	Yes
Caribbean Marine Research Center	40	1000	4		Separate	No	Yes
Chesapeake Biological Laboratory	23		1	3	Separate	Yes	Yes
Dauphin Island Sea Lab	258	35404			Separate	Yes	Yes
Florida State University Marine Laboratory	48	4036	6	8	Separate	Yes	Yes
Grice Marine Laboratory	11	1064	1	2	Attached	Yes	Yes
Gulf Coast Research Laboratories	80	1536	2		Separate	No	Yes
Institute of Marine Sciences	22	2000	6	8	Separate	No	No
Keys Marine Laboratory	34	4700	8.5		Separate & Attached	Yes	Yes
Marine Extension Service					Separate	Yes	No
Marine Science Institute	107		4	16	Separate	No	No
Mote Marine Laboratory	27	1350	4		Separate	Yes	Yes
Seahorse Key Marine Laboratory	24	900	4	8	Separate	Yes	Yes
Skidaway Institute of Oceanography	34	3200	2	4	Separate	Yes	Yes
Smithsonian Environmental Research Center	35	7750	1	2	Separate	Yes	Yes
Whitney Laboratory	32				Separate	Yes	Yes
No Housing	Center for Coastal and Marine Studies						
	College of Marine Science						
	Marine Science Program						
	Rosenstiel School of Marine & Atmospheric Science						
	UNCW Center for Marine Science						
	University of Texas-Pan American Coastal Studies Laboratory						
	Vero Beach Marine Laboratory						
	Max	258	35404	8.5	16		
	Min	11	900	1	2		
	Mean	56	5830	4	6		

		13	14	15		16			17
Marine Lab		Dining Facility?	Long-term Housing?	Occupancy (%)		Fee Schedule (student rate where indicated)			Do fees cover expenses?
				Peak	Off-peak	Day	Week	Month	
	Belle W. Baruch Institute for Marine Biology & Coastal Research	No	Yes	95	25	8		200	Yes
	Caribbean Marine Research Center	Yes	Yes	95	35	85			Yes
	Chesapeake Biological Laboratory	No	No	100	50			370	Yes
	Dauphin Island Sea Lab	No	Yes			15			No
	Florida State University Marine Laboratory	No	Yes			15			Yes
	Grice Marine Laboratory	No	No	100	20	15	77		Yes
	Gulf Coast Research Laboratories	Yes	Yes	100	40	12			Yes
	Institute of Marine Sciences	No	No	100		7			Yes
	Keys Marine Laboratory	No	Yes	60-100		22			Yes
	Marine Extension Service	Yes	Yes	100	50	17			No
	Marine Science Institute	Yes	Yes	75		21		310	Yes
	Mote Marine Laboratory	No	Yes	67	20	30	195	720	No
	Seahorse Key Marine Laboratory	No	No	34	9	10			Some
	Skidaway Institute of Oceanography	No	Yes	92	77	15		150	Yes
	Smithsonian Environmental Research Center	No	No	100	50	20	60		Yes
	Whitney Laboratory	No	Yes	100	50	20			Yes
No Housing	Center for Coastal and Marine Studies								
	College of Marine Science								
	Marine Science Program								
	Rosenstiel School of Marine & Atmospheric Science								
	UNCW Center for Marine Science								
	University of Texas-Pan American Coastal Studies Laboratory								
	Vero Beach Marine Laboratory								
	Max			100	77	85	195	720	
	Min			34	9	7	60	150	
	Mean			89	39	21	111	350	

		18	19	20	21
	Marine Lab	Administration	Admin FTE	Housing support	Funding of New Facilities
	Belle W. Baruch Institute for Marine Biology & Coastal Research	Administrative staff	0.38	User	Private
	Caribbean Marine Research Center			combination	Grants
	Chesapeake Biological Laboratory		0.25	User	
	Dauphin Island Sea Lab		1.5	State, User	State, Federal
	Florida State University Marine Laboratory	Administrative staff		State, User	State, University
	Grice Marine Laboratory	Administrative staff	0.2	User	State, Private
	Gulf Coast Research Laboratories			State, User	State
	Institute of Marine Sciences	Administrative staff	0.65	User	University
	Keys Marine Laboratory	Lab manager	0.5	State, Federal, Private	Federal & State
	Marine Extension Service	Dorm manager	2	State, User	
	Marine Science Institute	Lab manager		State, User	State
	Mote Marine Laboratory	Facility Administrator	0.8	Private	Donation or Grants
	Seahorse Key Marine Laboratory	Lab manager		State, User	Private, Grants, University
	Skidaway Institute of Oceanography	Administrative staff	0.2	User	Federal, Grants
	Smithsonian Environmental Research Center	Administrative staff	0.5	Federal, User	Private
	Whitney Laboratory	Administrative staff	0.25	User	Private, State
No Housing	Center for Coastal and Marine Studies				
	College of Marine Science				
	Marine Science Program				
	Rosenstiel School of Marine & Atmospheric Science				University
	UNCW Center for Marine Science				
	University of Texas-Pan American Coastal Studies Laboratory				Federal, State
	Vero Beach Marine Laboratory				
	Max		2		
	Min		0.2		
	Mean		0.66		

SAML DORMITORY AND HOUSING QUESTIONNAIRE

Spring 2003

This questionnaire is relatively free-form. We hope the information that is collected will be useful to laboratory directors in planning for the future. So feel free to amplify your answers and provide drawings, photos, etc. The text space will grow with your answer! We will present the results of this survey at the upcoming SAML meeting in Beaufort, NC. Thanks for your time.

Characteristics of the marine lab.

1. Marine Lab Name.	Baruch Marine Lab
2. Name of supporting institution/entity.	Belle W. Baruch Institute for Marine Biology & Coastal Research, University of South Carolina
3. Distance & driving time from main campus (if applicable).	135 miles one-way, 2.25 hours
4. Number of resident faculty/scientists, staff, students.	20 full-time permanent positions, 6 full-time temporary and 1 part-time permanent. (4 scientists, 2 administrative, 2 facilities, 1 network manager, rest are program coordinators, data managers and research technicians) currently 1 student in residence
5. Total number of housing units. Indicate how many individuals can be accommodated.	6 – 3 dorms, 3 cottages 52 people in dorms, 12 in cottages students typically stay in dorms, visiting faculty in cottages

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	6 – 3 dorms, 3 cottages 52 people in dorms, 12 in cottages
8. Size of individual units (approx. square footage).	Cottages – 860 sq. ft. each Dorms A & B – 1084 sq. ft. each Dorm C – 2270 sq. ft.
9. Number of occupants per unit.	4 per cottage, 16 each in Dorms A & B, 20 in Dorm C
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	Dorms and cottages are on the edge of the property by a major highway. The lab is located 3 miles away on the property.
11. Is there a kitchen for individual use?	Yes, in all buildings
12. Is there a living area? If so, give a brief description.	In cottages and Dorm C, couch and chairs. Dorm C has a TV/VCR. No living areas in Dorms A & B.
13. Are there formal dining facilities? For how many? How is it staffed?	No. Users are expected to cook for themselves and clean up after themselves. There are long tables for group meals.
14. Is long-term housing available? If so, describe arrangements.	We often have guests (usually students) for the entire summer. They usually occupy 1 room in Dorm C (1 bunk bed – capacity of 2). Occasionally, visiting scientists will occupy Cottage 1 long-term. Currently there is a PhD student living there. Monthly instead of daily rates are charged for all long-term guests.

SAML DORMITORY AND HOUSING QUESTIONNAIRE

Spring 2003

<p>15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.</p>	<p>Spring 75% Summer 95% Fall 40% Winter 25%</p>
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Administration of dormitory/housing space.

<p>16. Fee schedule - give fee schedule if different for students and/or short term guests.</p>	<p>Dorms: Students \$8, Non-students \$11 – daily rate Dorms: Students \$200, Non-students \$275 - monthly Cottages: Students \$10, Non-students \$15 – daily Cottages: Students \$250, Non-students \$400 - monthly</p>
<p>17. Do these fees cover the expenses associated with operating the dorm?</p>	<p>Yes.</p>
<p>18. How is the dormitory administered?</p>	<p>Occupancy is coordinated through one person. Users are expected to clean up after themselves. Janitorial services are made once a week.</p>
<p>19. Are there staff dedicated to dorms? Give estimated fractional FTE.</p>	<p>Yes. One 0.33 FTE and one 0.05 FTE</p>
<p>20. Is housing supported by state funds, federal funds, hard, soft.</p>	<p>No. Supported by fees collected for use of dorms and Lodge</p>
<p>21. If new dormitory facilities are needed, how would these be funded in your organization?</p>	<p>Private Funding.</p>

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

Thanks!!!

Return this information to (preferably via email in any format you choose):

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SAML DORMITORY AND HOUSING QUESTIONNAIRE

Spring 2003

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Characteristics of the marine lab.

1. Marine Lab Name.	Caribbean Marine Research Center
2. Name of supporting institution/entity.	Perry Institute for Marine Science, Jupiter, FL
3. Distance & driving time from main campus (if applicable).	Located on private island in the Bahamas, approx. 350 miles from Jupiter, FL
4. Number of resident faculty/scientists, staff, students.	10
5. Total number of housing units. Indicate how many individuals can be accommodated.	4 units, up to 40 people

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	4 units, 40 people
8. Size of individual units (approx. square footage).	250 sq ft
9. Number of occupants per unit.	Varies, on average 4 per room with bunkbeds
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	All individual buildings, distance varies but everything is within half a mile
11. Is there a kitchen for individual use?	No, all meals are served in central restaurant
12. Is there a living area? If so, give a brief description.	Yes. Living room style with tv, vcr, stereo, sat. tv.
13. Are there formal dining facilities? For how many? How is it staffed?	1 central restaurant for everybody, up to 50 people, staffed with 3 cooks and 1 supervisor
14. Is long-term housing available? If so, describe arrangements.	Yes, regular guest rooms at regular rates
15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	35% winter 55% spring 95% summer 55% fall (hurricane season)

Administration of dormitory/housing space.

16. Fee schedule - give fee schedule if different for students and/or short term guests.	\$85.00 per day room and board plus lab use \$115.00 per day includes SCUBA
17. Do these fees cover the expenses associated with operating the dorm?	Yes
18. How is the dormitory administered?	
19. Are there staff dedicated to dorms? Give estimated fractional FTE.	no

SAML DORMITORY AND HOUSING QUESTIONNAIRE**Spring 2003**

20. Is housing supported by state funds, federal funds, hard, soft.	combination
21. If new dormitory facilities are needed, how would these be funded in your organization?	Outside grant opportunities

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

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Characteristics of the marine lab.

1. Marine Lab Name.	Chesapeake Biological Laboratory
2. Name of supporting institution/entity.	University System of Maryland
3. Distance & driving time from main campus (if applicable).	Approximately 1.5 hours
4. Number of resident faculty/scientists, staff, students.	Approximately 160
5. Total number of housing units. Indicate how many individuals can be accommodated.	14 dorms beds, 3 apartments

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	14 dorm beds, 3 apartments
8. Size of individual units (approx. square footage).	100 - 500
9. Number of occupants per unit.	1 - 3
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	Dorms and apartments are integrated into the general campus.
11. Is there a kitchen for individual use?	Dorms have a common kitchen. Apartments have their own
12. Is there a living area? If so, give a brief description.	Dorms have a common living area - approx 300 sq ft. Apartments vary but all have living room areas.
13. Are there formal dining facilities? For how many? How is it staffed?	No
14. Is long-term housing available? If so, describe arrangements.	No
15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	Approx 50% during semester, 100% during the summer

Administration of dormitory/housing space.

16. Fee schedule - give fee schedule if different for students and/or short term guests.	Monthly rates - Dorms - \$330-\$405 ;Apts \$600-\$1000
17. Do these fees cover the expenses associated with operating the dorm?	yes
18. How is the dormitory administered?	In-house

SAML DORMITORY AND HOUSING QUESTIONNAIRE**Spring 2003**

19. Are there staff dedicated to dorms? Give estimated fractional FTE.	No - est. .25 FTE
20. Is housing supported by state funds, federal funds, hard, soft.	Some grant funding but mostly personal
21. If new dormitory facilities are needed, how would these be funded in your organization?	Funding would need to be raised from internal surpluses or from fundraising activities

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

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Characteristics of the marine lab.

1. Marine Lab Name.	Dauphin Island Sea Lab
2. Name of supporting institution/entity.	Marine Environmental Sciences Consortium
3. Distance & driving time from main campus (if applicable).	N/A
4. Number of resident faculty/scientists, staff, students.	75
5. Total number of housing units. Indicate how many individuals can be accommodated.	15 units with 258 max can be accommodated

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	15 units with 258 can be accommodated
8. Size of individual units (approx. square footage).	Challenger Dorm=11,900sq ft Beagle Dorm=11,900sq ft Houses=1,152sq ft Albatross Apartments=10,452sq ft
9. Number of occupants per unit.	Challenger & Beagle Dorm=86 people in each Houses=6 people in each house Albatross Apartments=1 person in each house
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	http://www.disl.org/loc_facilitiesmap.html
11. Is there a kitchen for individual use?	Kitchens are available in each house and apartment.
12. Is there a living area? If so, give a brief description.	The houses and apartments have living areas.
13. Are there formal dining facilities? For how many? How is it staffed?	NO
14. Is long-term housing available? If so, describe arrangements.	Albatross apartments are available to graduate students on a Masters Program for 3 years max and to those in pursuit of a PhD for 5 years max.
15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	Summer School rate for dorms is \$15 per person per night. Approximately 11 classes are taught each session that require the use of dorms. Yes, housing is adequate.

SAML DORMITORY AND HOUSING QUESTIONNAIRE

Spring 2003

Administration of dormitory/housing space.

16. Fee schedule - give fee schedule if different for students and/or short term guests.	\$15 per night per person
17. Do these fees cover the expenses associated with operating the dorm?	No
18. How is the dormitory administered?	Through enrollment on first come first serve basis.
19. Are there staff dedicated to dorms? Give estimated fractional FTE.	11/2 FTE
20. Is housing supported by state funds, federal funds, hard, soft.	State and Student Fees
21. If new dormitory facilities are needed, how would these be funded in your organization?	Through Capital, state and federal funds.

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

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Characteristics of the marine lab.

1. Marine Lab Name.	Florida Sate University Marine Laboratory
2. Name of supporting institution/entity.	Florida State University
3. Distance & driving time from main campus (if applicable).	Approximately 50 miles Approximately one hour
4. Number of resident faculty/scientists, staff, students.	Seven full time lab support staff at coastal facility. Faculty, scientists, students variable
5. Total number of housing units. Indicate how many individuals can be accommodated.	Six individual units. Forty-eight individuals.

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	Six individual units. Forty-eight individuals
8. Size of individual units (approx. square footage).	Four bedroom guest house – 1740 sq ft Four dormitory units – 364 sq ft each One mobile home – 840 sq ft
9. Number of occupants per unit.	Guest House – 16 Dormitory – 6 each unit Mobile home – 8
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	Each of the six units are separate from each other. The dormitories are comparable to two independent duplex units.
11. Is there a kitchen for individual use?	Yes – in all units and fully equipped
12. Is there a living area? If so, give a brief description.	Yes, in each unit
13. Are there formal dining facilities? For how many? How is it staffed?	There is no formal or central dinning area nor kitchen staff.
14. Is long-term housing available? If so, describe arrangements.	Yes – depending on availability. Housing usage is essentially “seasonal”
15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	Highly variable depending on season and special university projects. Rarely are academic courses offered that require housing units. Primary academic usage is for brief graduate student or researcher stays. Peak usage is primarily April through August.

Administration of dormitory/housing space.

SAML DORMITORY AND HOUSING QUESTIONNAIRE**Spring 2003**

16. Fee schedule - give fee schedule if different for students and/or short term guests.	Fifteen dollars per night per individual for each bed space.
17. Do these fees cover the expenses associated with operating the dorm?	Yes – break even operating expenses. Additional lines are provided at an ‘as used ‘cost.
18. How is the dormitory administered?	Administrative Office Assistant Manages reservations and Custodial and Maintenance staff ensure operational readiness.
19. Are there staff dedicated to dorms? Give estimated fractional FTE.	No.
20. Is housing supported by state funds, federal funds, hard, soft.	The Marine Laboratory operates as an Auxiliary Unit under the Office of the Vice-President for Research. Operating expenses are essentially fee generated. Capital and improvement funding is legislatively funded.
21. If new dormitory facilities are needed, how would these be funded in your organization?	Requested under Capital Improvement Funds from the legislature through the University.

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

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Characteristics of the marine lab.

1. Marine Lab Name.	Grice Marine Lab
2. Name of supporting institution/entity.	College of Charleston
3. Distance & driving time from main campus (if applicable).	8 miles, 0.25 hour
4. Number of resident faculty/scientists, staff, students.	Faculty – 11, Staff – 4, Students – 48
5. Total number of housing units. Indicate how many individuals can be accommodated.	6 units, 11 individuals

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	
8. Size of individual units (approx. square footage).	4 @ 184 s.f., 1@ 188 s.f., 1@ 140 s.f.
9. Number of occupants per unit.	1-2
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	Connected to lab
11. Is there a kitchen for individual use?	Yes
12. Is there a living area? If so, give a brief description.	No
13. Are there formal dining facilities? For how many? How is it staffed?	No
14. Is long-term housing available? If so, describe arrangements.	Yes
15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	Fall – 80% Spring – 25% Summer – 100%

Administration of dormitory/housing space.

16. Fee schedule - give fee schedule if different for students and/or short term guests.	\$1350/semester, \$11/day if over one week, \$15/day if under one week
17. Do these fees cover the expenses associated with operating the dorm?	
18. How is the dormitory administered?	
19. Are there staff dedicated to dorms? Give estimated fractional FTE.	

SAML DORMITORY AND HOUSING QUESTIONNAIRE**Spring 2003**

20. Is housing supported by state funds, federal funds, hard, soft.	
21. If new dormitory facilities are needed, how would these be funded in your organization?	

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

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Characteristics of the marine lab.

1. Marine Lab Name.	Gulf Coast Research Laboratory
2. Name of supporting institution/entity.	The University of Southern Mississippi
3. Distance & driving time from main campus (if applicable).	90 miles; 1.5 hrs
4. Number of resident faculty/scientists, staff, students.	150
5. Total number of housing units. Indicate how many individuals can be accommodated.	Dormitory – 9 suites, 4 rooms each – 2 beds/room – 72 total Faculty House – two 2 bed rooms – two singles – 8 total

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	80
8. Size of individual units (approx. square footage).	192 s.f.
9. Number of occupants per unit.	2
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	Dorms are separate from the other buildings but due to the size of the campus all buildings are near each other.
11. Is there a kitchen for individual use?	Arrangments can be made for use of the Dining Hall kitchen after normal working hours.
12. Is there a living area? If so, give a brief description.	The Dining Hall has a lounge area with a TV/VCR.
13. Are there formal dining facilities? For how many? How is it staffed?	The GCRL Dining Hall serves breakfast and lunch Monday –Friday. The staff normally includes a cook and helper. Breakfast, lunch and dinner are served during the summer session.
14. Is long-term housing available? If so, describe arrangements.	Long term visits can be arranged in the Faculty House from September thru May.
15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	Summer – May-August – 100% Fall/Winter/Spring – 40% - The dormitory is used during this period for field trips from other universities on a first come basis.

Administration of dormitory/housing space.

16. Fee schedule - give fee schedule if different for students and/or short term guests.	\$12/night for affiliated institutions \$18/night for non affiliated institutions
17. Do these fees cover the expenses associated with operating the dorm?	Yes

SAML DORMITORY AND HOUSING QUESTIONNAIRE**Spring 2003**

18. How is the dormitory administered?	The GCRL Physical Plant administers the dormitory.
19. Are there staff dedicated to dorms? Give estimated fractional FTE.	One custodian is dedicated to the dorm but has other assigned duties as well
20. Is housing supported by state funds, federal funds, hard, soft.	State
21. If new dormitory facilities are needed, how would these be funded in your organization?	State Capital Improvement funds

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

Thanks!!!

Return this information to (preferably via email in any format you choose):

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SAML DORMITORY AND HOUSING QUESTIONNAIRE**Spring 2003**

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Characteristics of the marine lab.

1. Marine Lab Name.	Institute of Marine Sciences
2. Name of supporting institution/entity.	University of North Carolina-Chapel Hill
3. Distance & driving time from main campus (if applicable).	3 hours
4. Number of resident faculty/scientists, staff, students.	8 faculty; 3 post-docs; 22 in-residence graduate students; 17 grant-support technicians; 13 state-supported technicians
5. Total number of housing units. Indicate how many individuals can be accommodated.	Modest dormitory with two bunkrooms (male and female) that can accommodate 8 in each room. Adjacent faculty quarters that can accommodate 6.

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	Total students and faculty: 22
8. Size of individual units (approx. square footage).	Student bulk rooms- 600 ft each; Faculty apartment- 800 ft.
9. Number of occupants per unit.	See above
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	Single wooden structure, immediately adjacent to research buildings.
11. Is there a kitchen for individual use?	Only in the faculty section.
12. Is there a living area? If so, give a brief description.	Only in the faculty section.
13. Are there formal dining facilities? For how many? How is it staffed?	See above. Not staffed.
14. Is long-term housing available? If so, describe arrangements.	Long-term housing available in the communities Morehead City, Beaufort, Newport, and Atlantic Beach
15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	Peak use from mid-April through mid-October. Summer courses usually result in total occupancy of dorm facilities from mid-May through mid-August. In a typical year rooms are occupied on the order of 225 days.

Administration of dormitory/housing space.

16. Fee schedule - give fee schedule if different for students and/or short term guests.	Student rate is \$7/student/night; faculty rate is \$35/night. Note: these facilities are very modest, hence the low rates.
17. Do these fees cover the expenses associated with operating the dorm?	Yes.
18. How is the dormitory administered?	Administered on-site by staff at IMS.

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19. Are there staff dedicated to dorms? Give estimated fractional FTE.	No in terms of full-time staff. Approximately 0.25 FTE for reservations and overall administration; approximately 0.25 FTE for custodial; approximately 0.15 FTE for maintenance.
20. Is housing supported by state funds, federal funds, hard, soft.	Maintained on a cost-recovery basis.
21. If new dormitory facilities are needed, how would these be funded in your organization?	Plans are underway for new dorm facilities. Funds will likely be provided by the University's overhead budget.

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

Thanks!!!

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SAML DORMITORY AND HOUSING QUESTIONNAIRE

Spring 2003

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Characteristics of the marine lab.

1. Marine Lab Name.	Keys Marine Laboratory
2. Name of supporting institution/entity.	Florida Institute of Oceanography/Florida Fish and Wildlife Conservation Commission
3. Distance & driving time from main campus (if applicable).	N/A
4. Number of resident faculty/scientists, staff, students.	7 staff; 2 technical program staff
5. Total number of housing units. Indicate how many individuals can be accommodated.	4 units, 34 persons

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	4 units, 34 persons
8. Size of individual units (approx. square footage).	1600 sq. ft, 1400 sq. ft., 800 sq. ft., 900 sq. ft.
9. Number of occupants per unit.	16, 8, 4, 6
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	2 dorms are the second floor of general purpose buildings, and 2 are free standing housing units
11. Is there a kitchen for individual use?	Each dorm has full kitchen facilities
12. Is there a living area? If so, give a brief description.	Each dorm has separate bedrooms and living/dining areas
13. Are there formal dining facilities? For how many? How is it staffed?	No
14. Is long-term housing available? If so, describe arrangements.	Yes but any stay longer than 1 month must be reviewed and approved by KML Board
15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	Peak periods are fall, late spring, and summer. During peaks dorm occupancy ranges from 60-100% and day use at 100%. An average of 43 classes/year have used the KML for the last 5 years.

Administration of dormitory/housing space.

16. Fee schedule - give fee schedule if different for students and/or short term guests.	Full facility use including dorms is \$22/day/person. Day use is \$10/day/project.
17. Do these fees cover the expenses associated with operating the dorm?	Yes
18. How is the dormitory administered?	The KML manager is in charge of all on-site matters and does scheduling and billing for the central office

SAML DORMITORY AND HOUSING QUESTIONNAIRE**Spring 2003**

19. Are there staff dedicated to dorms? Give estimated fractional FTE.	1 person, 0.5 FTE
20. Is housing supported by state funds, federal funds, hard, soft.	All these sources
21. If new dormitory facilities are needed, how would these be funded in your organization?	Proposals for federal funding with state match

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

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SAML DORMITORY AND HOUSING QUESTIONNAIRE

Characteristics of the marine lab.

Marine Lab Name	Marine Extension Service
Name of supporting institution/entity	University of Georgia
Distance & driving time from main campus (if applicable)	250 miles
Number of resident faculty/scientists, staff, students	15 faculty, 35 staff, 2 students (Includes all from Athens, Atlanta, Brunswick & Savannah)
Total square footage of all buildings	63,504
If academic, how many classes are taught	None, non academic

Characteristics of dormitory/housing space.

Number of units	Dorm: 5 efficiency apartments, 22 dorm rooms Two nasty old trailers for graduate students
Size of individual units	Dorm: 11 X 14 room with 7 X 6 closet, two rooms each a join to a shared bathroom Standard trailers
Number of occupants per unit	Dorm: one to four, two rooms have two beds, 17 have four beds and 3 have 3 beds Trailers: 2 students each
Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	There are five efficiency apartment: one dorm manager & four annual teaching interns occupy these. Dorm is separate but adjacent to Cafeteria, both easy walking distance to main building
Is there a kitchen for individual use?	Small kitchen in each of 5 efficiency rooms
Is there a living area?	Not in dorm
Are there formal dining facilities? For how many? How is it staffed?	Yes, four cooks, cooks only available when groups of more than 15 in residence. Generally handle 50 to 60 kids at a time, often double that number by bring them in two shifts.
Is long-term housing available? If so, describe arrangements.	Only for 4 interns and dorm manager
Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall term, spring term, summer term)	Most weekends the dorms are half to full, spring by far the busiest time, with fall second busiest. We have three two week summer teacher workshops

Administration of dormitory/housing space.

Fee schedule - give fee schedule if different for students and short term guests.	Student groups: Dorm \$17/student; meals \$5 per meal Non student: Dorm \$26; meals \$6 per meal
Do these fees cover the expenses associated with operating the dorm?	Partially
How is the dormitory administered?	Associate director oversees Education Program, A dorm manager runs the dorm and cafeteria

Are there staff dedicated to dorms? Give estimated fractional FTE.	2 full time personnel for dorm 4 part time cooks, when really busy faculty and staff help out
Is housing supported by state funds, federal funds, hard, soft.	Mainly from generated fees, State pays electrical, water, etc. No soft or federal funds
If new dormitory facilities are needed, how would these be funded in your organization?	Damn good question. We are trying to figure this one out now.

SAML DORMITORY AND HOUSING QUESTIONNAIRE

Spring 2003

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Characteristics of the marine lab.

1. Marine Lab Name.	Marine Science Institute
2. Name of supporting institution/entity.	The University of Texas at Austin
3. Distance & driving time from main campus (if applicable).	200 miles, 4 hours
4. Number of resident faculty/scientists, staff, students.	13 Faculty, 33 Research Support Staff, 4 postdoctoral fellows, 26 graduate students, 30 support staff
5. Total number of housing units. Indicate how many individuals can be accommodated.	19, total accommodations for 33 individuals in apartments

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	4 dorms, accommodations for 74 individuals
8. Size of individual units (approx. square footage).	
9. Number of occupants per unit.	Ranges from 4 to 16 per room
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	Dorms are separate from laboratories. Within short walking distance
11. Is there a kitchen for individual use?	No
12. Is there a living area? If so, give a brief description.	No
13. Are there formal dining facilities? For how many? How is it staffed?	Yes, a cafeteria is available. Full time cook.
14. Is long-term housing available? If so, describe arrangements.	Yes, in the above apartments, not in the dormitories except for the summer sessions, 2 5-week sessions
15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	<p>Summer – depends on number of students taking classes, between 50-75%. 4 classes. Dorms required depend on size of classes.</p> <p>Fall – dormitories used for visiting junior high, high school and university classes. Dorms required depend on size of classes.</p> <p>Spring – dormitories used for visiting junior high, high school and university classes. Dorms required depend on size of classes.</p>

Administration of dormitory/housing space.

16. Fee schedule - give fee schedule if different for students and/or short term guests.	<p>Dorms \$21/night short term. Apartment rent + electric, 1-bedroom \$270/month, 2-\$310/month, 3-\$350/month. Rates to increase \$30/month for each 8/31/03</p> <p>Apartments per night: \$35-\$40 night short term.</p>
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SAML DORMITORY AND HOUSING QUESTIONNAIRE**Spring 2003**

17. Do these fees cover the expenses associated with operating the dorm?	Yes.
18. How is the dormitory administered?	Through the Marine Education Services Department in the Fall and Spring and through the Director's Office in the Summer with the academic program.
19. Are there staff dedicated to dorms? Give estimated fractional FTE.	1 custodian
20. Is housing supported by state funds, federal funds, hard, soft.	Combination of state and generated funds (by way of rental).
21. If new dormitory facilities are needed, how would these be funded in your organization?	Through state funding.

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

Thanks!!!

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SAML DORMITORY AND HOUSING QUESTIONNAIRE


Spring 2003

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Characteristics of the marine lab.

1. Marine Lab Name.	Mote Marine Laboratory, Center for Tropical Research Summerland Key, Florida
2. Name of supporting institution/entity.	Mote Marine Laboratory
3. Distance & driving time from main campus (if applicable).	280 miles 6 hours From Sarasota, FL 24 Miles from Key West, FL 130 miles from Miami, FL
4. Number of resident faculty/scientists, staff, students.	Five
5. Total number of housing units. Indicate how many individuals can be accommodated.	Four units / housing up to 27 3 one bedroom apartments, sleeping four 1 dorm room sleeping 15 (2 1/2 bathrooms & one kitchen)

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	Four units / housing up to 27 3 one bedroom apartments, sleeping four 1 dorm room sleeping 15 (2 1/2 bathrooms & one kitchen)
8. Size of individual units (approx. square footage).	Apartments are about 450sq. ft. Dorm room is~ 900 sq. ft.
9. Number of occupants per unit.	Apartments house max of 4, Dorm max 15
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	<p>The apartment and dorm buildings are about 200 feet from the laboratory. All have an ocean front view, with the dock running along front. Parking is next to building, with parking overflow close by.</p> <p>Apartments Laboratory</p> 
11. Is there a kitchen for individual use?	Each unit has a well-equipped kitchen, outfitted with microwave, stove with oven, refrigerator, toaster, and electric coffee pot as well a full complement of dishes, cutlery, pots and pans.
12. Is there a living area? If so, give a brief description.	Living area has dining table, and day beds for sitting and relaxing.

SAML DORMITORY AND HOUSING QUESTIONNAIRE

Spring 2003

<p>13. Are there formal dining facilities? For how many? How is it staffed?</p>	<p>No formal dining facility. There are three large covered picnic tables at the water front that will accommodate 26-28 people.</p>
<p>14. Is long-term housing available? If so, describe arrangements.</p>	<p>Yes. There is a weekly rate and a monthly rate. Mote Marine Laboratory is very interested in welcoming visiting scientists and programs with long term needs. All branches of marine research are supported by collaboration with all of Mote's Centers of Research.</p>
<p>15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.</p>	<p>This is housing use. During June and July the dorm room is booked for Mote Education classes that arrive on Monday afternoons and Depart on Friday mornings. During these two months only apartment housing is available.</p> <p>Occupancy Rates:</p> <p>1st Qtr 2003 52%</p> <p>2nd Qtr 2003 67% est. on bookings</p> <p>3rd Qtr 2002 55%</p> <p>4th Qtr 2002 20%</p>

Administration of dormitory/housing space.

<p>16. Fee schedule - give fee schedule if different for students and/or short term guests.</p>	<p>Refer to www.mote.org/Keys for full information.</p> <p><u>2003 Fee Schedule</u></p> <p>The following rates apply to visiting scientists and research groups using Mote Marine Laboratory's Center for Tropical Research (CTR) facilities. The Facility Use Fee includes accommodations, use of wet and dry lab space, access to printer and FAX. Telephone and internet access (RJ45) is available in the rooms. Please bring your own cable and network cards. Linens (sheets and bath towels) are provided. Ocean kayaks are included with facility use. Efforts will be made to give each visitor or group private accommodations, however, there may be times when it will be necessary to share an apartment with other visitors.</p> <p>Normally, approximately 50 ft² of dedicated dry lab bench/cabinet space is provided per group. Included also is use of a lecture hall/teaching room (10x30) with teaching aid capabilities (SVHS video player, Kodak carousel slide projector, overhead projector, and video projector). Long distance and fax calls must be charged to a phone/credit card or another number. Please inquire if you require special needs such as: facility use for extended periods, have a large group, or special needs such as educational programs or require specific equipment.</p> <p><u>Facility Use Fees</u></p> <p>Facility Use Per person \$30.00 / day \$195.00 / week \$720.00 / month</p> <p>Private Room \$85/day for up to two people; \$17.50/for additional persons, max 4 to room.</p> <p>Lab fees without accommodations \$30/day for up to 3 people, \$10 per each additional person.</p> <p>Non-resident Raceway/Tank table use \$5/day and \$25/ month. (maintenance fees additional)</p> <p>Vehicle & Equipment Storage quotes available depending on space and duration requested. For vessel information see thumb-nail sketch under comments.</p>
<p>17. Do these fees cover the expenses associated with operating the dorm?</p>	<p>Fees help support the Facility costs of operation.</p>
<p>18. How is the dormitory administered?</p>	<p>By on site Facility Administrator</p>

SAML DORMITORY AND HOUSING QUESTIONNAIRE**Spring 2003**

19. Are there staff dedicated to dorms? Give estimated fractional FTE.	Facility administrator 0.8 FTE on time to the dorms Use on call cleaning service to clean between guests
20. Is housing supported by state funds, federal funds, hard, soft.	No, Mote Marine Laboratory is an independent research organization.
21. If new dormitory facilities are needed, how would these be funded in your organization?	None planned Additions would have to be funded by donation or grants

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

- 1) Each unit has a computer Internet connection T-1 line (fast).**
- 2) There are kayaks, life vests, and dive floats, which can be used at no extra cost.**
- 3) There is dockage at the facility, no charge if a guest. Need to make advance arrangements.**

SAML DORMITORY AND HOUSING QUESTIONNAIRE

Spring 2003

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Characteristics of the marine lab.

1. Marine Lab Name.	Seahorse Key Marine Laboratory
2. Name of supporting institution/entity.	University of Florida
3. Distance & driving time from main campus (if applicable).	1 h 10 min driving time + 20 min boat ride
4. Number of resident faculty/scientists, staff, students.	No one is a permanent resident on the island
5. Total number of housing units. Indicate how many individuals can be accommodated.	1 unit, 24 individuals

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	1 unit, 24 individuals. The dormitory is a historic lighthouse building
8. Size of individual units (approx. square footage).	lighthouse building is broken up into several variable-size room, each accommodating 4-8 individuals in bunkbeds. Total square footage is about 900 (dormitory space)
9. Number of occupants per unit.	24 total
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	dormitory is about 70 meters from laboratory
11. Is there a kitchen for individual use?	2 kitchens for group use; 1 at each end of building
12. Is there a living area? If so, give a brief description.	There is a large room with tables for dining
13. Are there formal dining facilities? For how many? How is it staffed?	Only the kitchens
14. Is long-term housing available? If so, describe arrangements.	Groups stay usually for a weekend, several days, or at most 4-6 weeks. Individuals or small groups may stay for several weeks or longer if necessary.
15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	fall: 15% spring: 34% (data take into account both days and summer: 9% numbers of persons)

Administration of dormitory/housing space.

16. Fee schedule - give fee schedule if different for students and/or short term guests.	\$100/night for groups < 10 persons \$10/night/person if group is >10 persons University of Florida students stay at no charge
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SAML DORMITORY AND HOUSING QUESTIONNAIRE**Spring 2003**

17. Do these fees cover the expenses associated with operating the dorm?	Some
18. How is the dormitory administered?	The Director schedules use, and Marine Superintendent checks people in and out
19. Are there staff dedicated to dorms? Give estimated fractional FTE.	Not specific to dorms only
20. Is housing supported by state funds, federal funds, hard, soft.	Partly from state budget; partly from user fees
21. If new dormitory facilities are needed, how would these be funded in your organization?	Grants or donations, with possibility of university match

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

Thanks!!!

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Characteristics of the marine lab.

1. Marine Lab Name.	<i>Skidaway Institute of Oceanography</i>
2. Name of supporting institution/entity.	<i>Skidaway Institute of Oceanography</i>
3. Distance & driving time from main campus (if applicable).	<i>Autonomous unit of the Univ. System of GA (USG)</i>
4. Number of resident faculty/scientists, staff, students.	<i>About 80</i>
5. Total number of housing units. Indicate how many individuals can be accommodated.	<i>10 housing units; 1-2 individuals in smaller units, 2-4 individuals in larger units; 4+ in largest unit</i>

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	<i>19 individuals at a time for long term OR 34 individuals at a time for short term</i>
8. Size of individual units (approx. square footage).	<i>range from 600 sq ft (2 units) to 2000 sq ft (1 unit); most around 900 sq ft</i>
9. Number of occupants per unit.	<i>1 or couple in small units, 2-4 in medium units, 4+ in lg unit</i>
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	<i>no dorms, all are independent units with kitchens and baths; all units close to labs - few hundred feet at most</i>
11. Is there a kitchen for individual use?	<i>yes, in each unit; furnished</i>
12. Is there a living area? If so, give a brief description.	<i>yes, modestly furnished, couch, chairs, tables, TV sometimes (by donation only)</i>
13. Are there formal dining facilities? For how many? How is it staffed?	<i>no dining room/cafeteria; all units have kitchens, occupants prepare food and eat independently</i>
14. Is long-term housing available? If so, describe arrangements.	<i>same housing is used for long term as short term, just at lower density than short term; housing is assigned to a mix of long and short-term populations at any given time, first come first serve</i>
15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	<i>5-yr averages: Jan-Mar 86% occupied; Apr-Jun 85% occupied; Jul-Sep 86% occupied; Oct-Dec 78% occupied; annual average for all units: 92%-1998; 79%-1999; 2000-79%; 77%2001; 90%-2002. 1-2 summer classes need housing for 3 -10 wks. Other short-term classes, field courses as space available</i>

Administration of dormitory/housing space.

SAML DORMITORY AND HOUSING QUESTIONNAIRE

Spring 2003

16. Fee schedule - give fee schedule if different for students and/or short term guests.	<i>students \$150/mo to share bedroom, \$200/for private room; faculty/other; \$300/mo to share apt w/private room; \$500 per month for own apartment; for short term visitors - students \$15/night, faculty/other \$25/night</i>
17. Do these fees cover the expenses associated with operating the dorm?	<i>barely</i>
18. How is the dormitory administered?	<i>by Institute Administration staff and volunteers</i>
19. Are there staff dedicated to dorms? Give estimated fractional FTE.	<i>no Institute staff; 1 independent contractor for cleaning at 0.2 FTE</i>
20. Is housing supported by state funds, federal funds, hard, soft.	<i>BUSG requires housing to be self-supporting, no state or federal operating funds can be used to support; revenues must cover maintenance and repair or outside sources of funds found</i>
21. If new dormitory facilities are needed, how would these be funded in your organization?	<i>combination of FSML grant and loans</i>

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

- 1. how far away is nearest off-campus housing?*
- 2. is public transportation available to lab?*
- 3. how far away is nearest restaurant, grocery store?*
- 4. proportion of undergraduate vs graduate student occupancy?*
- 5. proportion of research vs classroom exposure for students?*
- 6. availability of field sites, seatime for students on site?*
- 7. opportunities for students to collaborate with resident faculty in field and lab research?*

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Characteristics of the marine lab.

1. Marine Lab Name.	Smithsonian Environmental Research Center
2. Name of supporting institution/entity.	Smithsonian Institution
3. Distance & driving time from main campus (if applicable).	26 mi / 40 km
4. Number of resident faculty/scientists, staff, students.	14 senior scientists + 10 postdocs + 45 techs + 25 grad students + 25 support staff + 60 seasonal interns. Total peak load = 185 people –but only a few interns and some short-term visitors live on site.
5. Total number of housing units. Indicate how many individuals can be accommodated.	Dorm 1 = 12 beds. Dorm 2 (under construction for completion by Nov 2003) = 18 beds. Short-term visitors cottage = 5 beds.

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	Dorm 1 = 12 beds. Dorm 2 (under construction for completion by Nov 2003) = 18 beds. Short-term visitors cottage = 5 beds.
8. Size of individual units (approx. square footage).	Dorm 1 = 2,000 sq ft with 6 double rooms @200 sqft, plus central kitchen, dining, lounge, restrooms, laundry Dorm 2 = 5,000 sq ft. with 8 double rooms @ 350 sqft, 2 single rooms at 250 sqft, plus 2 central kitchens, 2 lounge/dining, restrooms, laundry Visitors Cottage = 750 sq ft with 3 br, 2 bath, kitchen, dining, living room, porch.
9. Number of occupants per unit.	1-2 per bedroom
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	See above. All housing is within 100 m of main lab complex.
11. Is there a kitchen for individual use?	Yes, central kitchens for communal use in dorms; shared kitchen in visitors cottage
12. Is there a living area? If so, give a brief description.	Yes, each has small communal living area with couch, chairs, satellite TV etc.
13. Are there formal dining facilities? For how many? How is it staffed?	No dining facilities, no cooking staff. Only community kitchens
14. Is long-term housing available? If so, describe arrangements.	No long-term housing on site. Long-term housing must be obtained by commercial rental in surrounding community. Students stay up to 4 months on site for internships, however.

SAML DORMITORY AND HOUSING QUESTIONNAIRE**Spring 2003**

15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	Summer = 100% occupancy Off-season = 50% occupancy Classes = approx 2 classes during spring breaks for 1 week each, use housing
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Administration of dormitory/housing space.

16. Fee schedule - give fee schedule if different for students and/or short term guests.	\$20/night or \$60/week
17. Do these fees cover the expenses associated with operating the dorm?	Yes
18. How is the dormitory administered?	Fellowship Coordinator manages schedule and requests services.
19. Are there staff dedicated to dorms? Give estimated fractional FTE.	½ FTE
20. Is housing supported by state funds, federal funds, hard, soft.	Private funds for construction; ½ FTE federal position for management/scheduling
21. If new dormitory facilities are needed, how would these be funded in your organization?	Private fund-raising

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

Thanks!!!

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SAML DORMITORY AND HOUSING QUESTIONNAIRE

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Characteristics of the marine lab.

1. Marine Lab Name.	Whitney Laboratory
2. Name of supporting institution/entity.	University of Florida
3. Distance & driving time from main campus (if applicable).	90 minutes
4. Number of resident faculty/scientists, staff, students.	10 faculty, 6 administrative staff, 3 maintenance staff, 4 students, 11 postdocs.
5. Total number of housing units. Indicate how many individuals can be accommodated.	4 apartments (8 beds), 8 dorm rooms (8 beds), 4 modular homes (8 beds).

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	16 housing units. 24 beds. Could be expanded to 32 beds if necessary
8. Size of individual units (approx. square footage).	Dorm and modular home bedrooms (200 sq. ft.). Apt. larger
9. Number of occupants per unit.	See above
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	All housing units are on-site, 50 yards from research buildings
11. Is there a kitchen for individual use?	Each apt. and modular home has kitchen. Dorm rooms have common kitchen
12. Is there a living area? If so, give a brief description.	Living areas in all three types of housing
13. Are there formal dining facilities? For how many? How is it staffed?	No
14. Is long-term housing available? If so, describe arrangements.	Long term housing being provided for resident graduate students and Resident Assistant
15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	Variable. Spring – 75%- 100%; summer 100%; fall 75%-100%, winter 50% - 75%. Few courses taught Available housing does not meet all our needs

Administration of dormitory/housing space.

16. Fee schedule - give fee schedule if different for students and/or short term guests.	Dorm rooms \$200 (\$20/night), Entire modular home \$600/month; Apt. \$400
17. Do these fees cover the expenses associated with operating the dorm?	Yes

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18. How is the dormitory administered?	Oversight by member of administrative staff and resident assistant
19. Are there staff dedicated to dorms? Give estimated fractional FTE.	25%
20. Is housing supported by state funds, federal funds, hard, soft.	Housing is supported by soft money
21. If new dormitory facilities are needed, how would these be funded in your organization?	Fund raising with possibility of state match

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

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Characteristics of the marine lab.

1. Marine Lab Name.	Center for Coastal and Marine Studies
2. Name of supporting institution/entity.	Lamar University
3. Distance & driving time from main campus (if applicable).	25 miles
4. Number of resident faculty/scientists, staff, students.	0
5. Total number of housing units. Indicate how many individuals can be accommodated.	0

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	
8. Size of individual units (approx. square footage).	
9. Number of occupants per unit.	
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	
11. Is there a kitchen for individual use?	
12. Is there a living area? If so, give a brief description.	
13. Are there formal dining facilities? For how many? How is it staffed?	
14. Is long-term housing available? If so, describe arrangements.	
15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	

Administration of dormitory/housing space.

16. Fee schedule - give fee schedule if different for students and/or short term guests.	
17. Do these fees cover the expenses associated with operating the dorm?	
18. How is the dormitory administered?	
19. Are there staff dedicated to dorms? Give estimated fractional FTE.	

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20. Is housing supported by state funds, federal funds, hard, soft.	
21. If new dormitory facilities are needed, how would these be funded in your organization?	

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

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Characteristics of the marine lab.

1. Marine Lab Name.	College of Marine Science
2. Name of supporting institution/entity.	University of South Florida
3. Distance & driving time from main campus (if applicable).	33 miles, 45 minutes
4. Number of resident faculty/scientists, staff, students.	31 faculty, 110 students, 200 staff
5. Total number of housing units. Indicate how many individuals can be accommodated.	none

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	none
8. Size of individual units (approx. square footage).	n/a
9. Number of occupants per unit.	n/a
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	n/a
11. Is there a kitchen for individual use?	n/a
12. Is there a living area? If so, give a brief description.	n/a
13. Are there formal dining facilities? For how many? How is it staffed?	n/a
14. Is long-term housing available? If so, describe arrangements.	n/a
15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	n/a

Administration of dormitory/housing space.

16. Fee schedule - give fee schedule if different for students and/or short term guests.	n/a
17. Do these fees cover the expenses associated with operating the dorm?	n/a
18. How is the dormitory administered?	n/a
19. Are there staff dedicated to dorms? Give estimated fractional FTE.	n/a

SAML DORMITORY AND HOUSING QUESTIONNAIRE**Spring 2003**

20. Is housing supported by state funds, federal funds, hard, soft.	n/a
21. If new dormitory facilities are needed, how would these be funded in your organization?	n/a

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

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Characteristics of the marine lab.

1. Marine Lab Name.	Marine Science Program
2. Name of supporting institution/entity.	Savannah State University
3. Distance & driving time from main campus (if applicable).	On campus
4. Number of resident faculty/scientists, staff, students.	6 faculty, 2 staff, 50 undergraduates, 12 graduate students
5. Total number of housing units. Indicate how many individuals can be accommodated.	Residence facilities available on campus

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	~ 600 beds
8. Size of individual units (approx. square footage).	
9. Number of occupants per unit.	1, 2 or 4
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	
11. Is there a kitchen for individual use?	Yes
12. Is there a living area? If so, give a brief description.	Yes
13. Are there formal dining facilities? For how many? How is it staffed?	Yes
14. Is long-term housing available? If so, describe arrangements.	Yes
15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	Nearly full each semester not in summer

Administration of dormitory/housing space.

16. Fee schedule - give fee schedule if different for students and/or short term guests.	\$1,810 to \$2,280/semester/person based on 4- to 1-person units, respectively.
17. Do these fees cover the expenses associated with operating the dorm?	
18. How is the dormitory administered?	
19. Are there staff dedicated to dorms? Give estimated fractional FTE.	

SAML DORMITORY AND HOUSING QUESTIONNAIRE**Spring 2003**

20. Is housing supported by state funds, federal funds, hard, soft.	
21. If new dormitory facilities are needed, how would these be funded in your organization?	

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

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Characteristics of the marine lab.

1. Marine Lab Name.	Rosenstiel School of Marine & Atmospheric Science
2. Name of supporting institution/entity.	University of Miami
3. Distance & driving time from main campus (if applicable).	Approx 7 miles and 15 minutes
4. Number of resident faculty/scientists, staff, students.	500
5. Total number of housing units. Indicate how many individuals can be accommodated.	0

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	0
8. Size of individual units (approx. square footage).	
9. Number of occupants per unit.	
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	
11. Is there a kitchen for individual use?	
12. Is there a living area? If so, give a brief description.	
13. Are there formal dining facilities? For how many? How is it staffed?	
14. Is long-term housing available? If so, describe arrangements.	
15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	

Administration of dormitory/housing space.

16. Fee schedule - give fee schedule if different for students and/or short term guests.	
17. Do these fees cover the expenses associated with operating the dorm?	
18. How is the dormitory administered?	
19. Are there staff dedicated to dorms? Give estimated fractional FTE.	

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20. Is housing supported by state funds, federal funds, hard, soft.	
21. If new dormitory facilities are needed, how would these be funded in your organization?	University administration

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

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Characteristics of the marine lab.

1. Marine Lab Name.	UNCW Center for Marine Science
2. Name of supporting institution/entity.	UNCW
3. Distance & driving time from main campus (if applicable).	6 miles
4. Number of resident faculty/scientists, staff, students.	34/6,65,60
5. Total number of housing units. Indicate how many individuals can be accommodated.	0

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	
8. Size of individual units (approx. square footage).	
9. Number of occupants per unit.	
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	
11. Is there a kitchen for individual use?	
12. Is there a living area? If so, give a brief description.	
13. Are there formal dining facilities? For how many? How is it staffed?	
14. Is long-term housing available? If so, describe arrangements.	
15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	

Administration of dormitory/housing space.

16. Fee schedule - give fee schedule if different for students and/or short term guests.	
17. Do these fees cover the expenses associated with operating the dorm?	
18. How is the dormitory administered?	
19. Are there staff dedicated to dorms? Give estimated fractional FTE.	

SAML DORMITORY AND HOUSING QUESTIONNAIRE**Spring 2003**

20. Is housing supported by state funds, federal funds, hard, soft.	
21. If new dormitory facilities are needed, how would these be funded in your organization?	

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

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Characteristics of the marine lab.

1. Marine Lab Name.	University of Texas-Pan American Coastal Studies Laboratory
2. Name of supporting institution/entity.	University of Texas-Pan American
3. Distance & driving time from main campus (if applicable).	80 miles (official State Miles); about 95 if I use highways and roads
4. Number of resident faculty/scientists, staff, students.	Five (no resident students)
5. Total number of housing units. Indicate how many individuals can be accommodated.	None

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	None
8. Size of individual units (approx. square footage).	
9. Number of occupants per unit.	
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	
11. Is there a kitchen for individual use?	
12. Is there a living area? If so, give a brief description.	
13. Are there formal dining facilities? For how many? How is it staffed?	
14. Is long-term housing available? If so, describe arrangements.	
15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	

Administration of dormitory/housing space.

16. Fee schedule - give fee schedule if different for students and/or short term guests.	N/A
17. Do these fees cover the expenses associated with operating the dorm?	
18. How is the dormitory administered?	
19. Are there staff dedicated to dorms? Give estimated fractional FTE.	

20. Is housing supported by state funds, federal funds, hard, soft.	
21. If new dormitory facilities are needed, how would these be funded in your organization?	NSF:FSML plus state funds

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

In 1995, we held three independent strategic planning meetings on the main campus: Research, Education, and Infrastructure/Administration. All three returned "location" as both the greatest strength and greatest weakness of the unit. All three recommended "housing" and "interactive video" as their primary recommendations. The "education" group allowed that any other long-term goal would be futile without short-term visitor housing.

The reason we have no short-term visitor housing is apparently little related to capital investment funds. It appears to be primarily risk avoidance. A dormitory fire on the UT-Austin campus confirmed the risk. Also, there was a gang rape in a campus dorm room some many years ago. It appears also to hinge on the posture, "If they come, we will build it."

The most serious setback in the 26-year history of the unit was a directive in 1996 prohibiting overnight stays of any kind. Graduate students, faculty members, field trip classes, and visiting university researchers and field trips are no longer able to spend the night on the floor or cots.

"What should we have asked, but didn't?"

1. You can probably mine it out of the responses, but I think it beneficial to distinguish between
 - a) fully or nearly autonomous marine labs with their own business offices, physical plant, etc., plus usually a resident student population
 - b) marine field stations.
2. Housing unit functional design:
 - a) permanent -- houses/apartments rented long-term (mostly for faculty or staff)
 - b) semi-permanent -- dorm rooms rented by the semester (mostly for students)
 - c) transient/short-term -- rented by the night for visiting researchers and field trips
 - 1) hotel-like
 - 2) sleeping bays
3. History of problems and responses related to housing.

Thank you very much for accepting this challenge. I am looking forward to the results.

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Characteristics of the marine lab.

1. Marine Lab Name.	Vero Beach Marine Laboratory
2. Name of supporting institution/entity.	Florida Institute of Technology
3. Distance & driving time from main campus (if applicable).	40 miles
4. Number of resident faculty/scientists, staff, students.	1 Research Associate, 3 students, and 10 company staff (an aquaculture company is using the lab facility)
5. Total number of housing units. Indicate how many individuals can be accommodated.	1 small house (1 bedroom) for on-site lab manager, can house a small family (2-3)

Characteristics of dormitory/housing space.

7. Total number of housing units. Indicate how many individuals (total) can be accommodated.	1, 1 small family (2-3)
8. Size of individual units (approx. square footage).	400
9. Number of occupants per unit.	See above
10. Brief description of layout. For example, are dorms separate from the other buildings? How far away are dorms from the research buildings?	Separate from the office and laboratory building. About 50 m away.
11. Is there a kitchen for individual use?	Yes
12. Is there a living area? If so, give a brief description.	A living room
13. Are there formal dining facilities? For how many? How is it staffed?	No
14. Is long-term housing available? If so, describe arrangements.	No
15. Occupancy rate. (give some indication of % occupancy; break it down into season if possible - fall, spring, summer). If academic, how many classes are taught that require the use of dorms and when are they taught? This is to provide some sense of peak usage. Indicate whether or not available housing is adequate.	100%. The on-site manager lives there year round.

Administration of dormitory/housing space.

16. Fee schedule - give fee schedule if different for students and/or short term guests.	There is no dormitory available
17. Do these fees cover the expenses associated with operating the dorm?	
18. How is the dormitory administered?	
19. Are there staff dedicated to dorms? Give estimated fractional FTE.	

SAML DORMITORY AND HOUSING QUESTIONNAIRE**Spring 2003**

20. Is housing supported by state funds, federal funds, hard, soft.	University administrative fund
21. If new dormitory facilities are needed, how would these be funded in your organization?	Fee based

Other comments? What should we have asked, but didn't? Feel free to add any other comments that you think might be useful to marine lab directors.

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